



***** Temporary Job *****

**This position is supported with ARRA (Recovery) funding.
This job will be posted on this website for a minimum
of five days. Once filled, it will be removed from the site.**

Working Title: *Project Manager*

Vacancy Number: 4975*

Salary: \$27.24 per hour

Location: Wake County, NC

Length of Assignment: December 31, 2011

Work Schedule: Full-time

Number of Positions: 2

Description of Work:

(This position is classified as a *Community Development Planner I.*) The *Weatherization Multifamily Pilot Program Manager* will pilot the Dept of Energy program to weatherize multifamily dwellings (public housing facilities, apartment complexes, etc.). The person must have excellent project management, communications, problem solving, and customer service skills. Position will be housed within a state agency or sub-grantee office and coordinates with agency personnel, energy efficiency specialist, and fiscal auditors to assure the timely success of the program.

Training and Experience Required:

Master's degree in planning curriculum, supplemented by courses in public administration or a master's degree in a public administration curriculum, supplemented by courses in planning, and sufficient planning and management experience when combined with the master's degree equals three years; or a college degree and three years of closely related planning and management experience; or an equivalent combination of education and experience.

How to Apply:

Submit a State Application for Employment ([PD107](#)) to the **Contact Person**. *E-mailed applications preferred.* [Signature will be obtained when chosen for the position.] Resumes will be accepted for review only. Applicants must complete the ([PD107](#)) to obtain employment. **Please indicate the Vacancy Number of the position for which you are applying.* *temporary solutions* is an Equal Opportunity Employer.

Contact Person: *Ann Mott-Smith*
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