



***** Temporary Job *****

**This position is supported with ARRA (Recovery) funding.
This job will be posted on this website for a minimum
of five days. Once filled, it will be removed from the site.**

Working Title: *Information & Communications Specialist*

Vacancy Number: 5747*

Salary: \$20.00 per hour

Location: Raleigh, NC

Length of Assignment: April 30, 2012

Work Schedule: Full-time

Number of Positions: 2

Description of Work:

Write narratives that document impact of North Carolina Energy Office projects. Person should have four years in Journalism or related major or considerable experience with written corporate/governmental communications or public relations.

Competencies/Knowledge, Skills, and Abilities:

General knowledge of journalistic principles and practices. General knowledge of the techniques of disseminating information to the public through a variety of news media. Ability to write according to correct English usage and accepted standards of magazine and press publications. Ability to establish and maintain effective working relationships with representatives of press, radio, and television and other persons contacted in the course of work.

Training and Experience Required:

Graduation from a four-year college or university with a major in journalism or English; or an equivalent combination of training and experience.

Special Requirement: Please include two (2) writing samples with your application.

How to Apply:

Submit a State Application for Employment ([PD107](#)) to the **Contact Person**. *E-mailed applications preferred.* [Signature will be obtained when chosen for the position.] Resumes will be accepted for review only. Applicants must complete the ([PD107](#)) to obtain employment. ***Please indicate the Vacancy Number of the position for which you are applying.** *temporary solutions* is an Equal Opportunity Employer.

Contact Person: *Ann Mott-Smith*
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